

BETHESDA HOME



Employment Application

Application Date: \_\_\_\_\_ Position(s) applied for: \_\_\_\_\_
Legal Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_
Preferred Name: \_\_\_\_\_ Birth Gender: \_\_\_\_\_ Gender Identity: \_\_\_\_\_
Present Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_
Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Are you over the age of 16? Yes [ ] No [ ]
E-mail address: \_\_\_\_\_ Best time to contact you: \_\_\_\_\_

Times you are available to work:

Full Time (30-40): \_\_\_\_\_ Part Time A(20-30): \_\_\_\_\_ Part Time B (less than 20): \_\_\_\_\_ PRN (when called): \_\_\_\_\_
Shift Preference: [ ] Days [ ] Evenings [ ] Nights [ ] Weekends
Would you work overtime if asked? Yes [ ] No [ ] Other shifts or times if asked or available? Yes [ ] No [ ]
What is your desired salary range/hourly wage?: \_\_\_\_\_ Date available to begin work?: \_\_\_\_\_
Have you worked 40 hours or more in the last 60 days?: Yes [ ] No [ ] Currently employed?: Yes [ ] No [ ]
If so, may we contact your current employer? Yes [ ] No [ ]
Are you currently on "lay-off" status and subject to recall? Yes [ ] No [ ]
Can you travel if a job requires it? Yes [ ] No [ ]

Are you under 18 years of age? Yes [ ] No [ ]
Can you provide required proof of your eligibility to work? Yes [ ] No [ ]
Have you ever applied at Bethesda before? Yes [ ] No [ ] If yes, give date: \_\_\_\_\_ Department: \_\_\_\_\_
Have you ever worked for us before? Yes [ ] No [ ] If yes, give date: \_\_\_\_\_ Department: \_\_\_\_\_
Do you have any friends &/or relatives who work here? Yes [ ] No [ ]
If yes, give name and relationship: \_\_\_\_\_

How did you learn about us? Telephone [ ] Friend [ ] Relative [ ] Advertisement [ ] Employment Agency [ ]
Social Media [ ] Other [ ] \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of Visa or immigration status? Yes [ ] No [ ]
(Proof of citizenship or immigration status will be required upon employment)
Have you ever been convicted of any crimes in the past 10 years, including misdemeanors and summary offenses, which have NOT
been annulled, expunged or sealed by the court? Yes [ ] No [ ] If yes, explain: \_\_\_\_\_
Have you ever been convicted of a felony? Yes [ ] No [ ] If yes, explain: \_\_\_\_\_
Have you ever been excluded from receiving federal contracts, certain subcontracts or certain federal financial and non-financial
assistances and benefits? Yes [ ] No [ ]
Have you ever been excluded from Medicare, Medicaid or any other federal health care program? Yes [ ] No [ ]
Have you ever been licensed to work in another state and if so, what state? \_\_\_\_\_

Bethesda Home considers applicants for all positions without regard to race, color, religion, creed, gender, national
origin, age, disability, marital or veteran status, or any other legally protected status.

### Education and Work Experience

School	Name/Location of school	Course of Study	Year	Diploma
Graduate				
College				
High				

### Employment Experience

Start with your present or last job.

Former Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ to: \_\_\_\_\_

Starting Pay: \_\_\_\_\_ Ending Pay: \_\_\_\_\_

Job Title and Duties: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we call this employee for a reference? Yes: \_\_\_\_\_ No: \_\_\_\_\_ If no, why not? \_\_\_\_\_

Former Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ to: \_\_\_\_\_

Starting Pay: \_\_\_\_\_ Ending Pay: \_\_\_\_\_

Job Title and Duties: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we call this employee for a reference? Yes: \_\_\_\_\_ No: \_\_\_\_\_ If no, why not? \_\_\_\_\_

Former Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ to: \_\_\_\_\_

Starting Pay: \_\_\_\_\_ Ending Pay: \_\_\_\_\_

Job Title and Duties: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we call this employee for a reference? Yes: \_\_\_\_\_ No: \_\_\_\_\_ If no, why not? \_\_\_\_\_

Former Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ to: \_\_\_\_\_

Starting Pay: \_\_\_\_\_ Ending Pay: \_\_\_\_\_

Job Title and Duties: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we call this employee for a reference? Yes: \_\_\_\_\_ No: \_\_\_\_\_ If no, why not? \_\_\_\_\_

**List professional, trade, business or civic activities and offices held:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**List all other names you have used other than the names listed on this application, such as maiden name, name prior to legal name change, etc.:**

\_\_\_\_\_

\_\_\_\_\_

**REFERENCES (other than Family)**

Name	Relationship	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please read and understand this statement before signing your application:

I understand this application shall be considered active for 90 days.

I authorize the employer to obtain information about me from previous employers, educational institutions, government and law enforcement agencies and other parties, to verify the accuracy of information in this application, a related employment resume or personal interview. I waive all rights and claims I may otherwise have against the employer or its representatives, for seeking, and using information to evaluate my employment request and all other people who provide information for this purpose. This application is not an employment agreement.

I understand that nothing contained in the employment application, granting of an interview or offer of employment is intended to create an employment contract between Bethesda and me. If I accept an offer of employment, I understand the employer may terminate my employment at any time, with or without cause and without prior notice, by Bethesda or myself. I understand that no one, other than the CEO has authority to enter into any employment agreement with terms contrary to the foregoing, and then only in writing signed by such officer. I accept all terms and conditions in the above statement.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

# BETHESDA HOME

## MISSION

BETHESDA  
SEEKS TO BE A COMMUNITY

FORMED BY THE SPIRIT OF JESUS CHRIST  
TO FULFILL THE LIVES OF ADULTS  
WITH SPECIAL NEEDS  
IN A PLACE THAT IS  
HOME

## VISION

Bethesda will be a regenerative community  
for all residents, staff, board and families.

Bethesda will achieve its mission by honoring these

## CORE VALUES

1. Treasure every person
2. Practice daily welcome and hospitality
3. Listen with the heart, hold confidences, forgive
4. Name losses and celebrate joys
5. Foster choice, creativity and playfulness
6. Develop servant leaders who seek supervision and foster excellence
7. State goals, accept risks, be accountable
8. Change unjust practices and negotiate conflicts
9. Enlarge, develop and complete life, receiving and giving blessings.

I am in agreement with the mission, vision and core values of Bethesda and, if employed, I agree to conduct myself in accordance with them with full knowledge that violation may result in disciplinary action up to and including termination. I certify that the information I provided in this application for employment is true. False, incomplete or misrepresented information will be sufficient cause for my application to be rejected, or, if discovered after I am employed, cause for immediate termination of my employment.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Please mail or drop off completed application to:  
Bethesda Home HR Department  
PO Box 37, Goessel, KS 67053